

Donor Privacy Policy

December 1, 2014

Positive Tomorrows is committed to respecting the privacy of our donors. We have developed this privacy policy to ensure our donors that donor information will not be shared with any third party.

Information Collected. Here are the types of donor information that we collect and maintain:

- contact information: name, organization, complete address, phone number, email address;
- payment information: credit card number and expiration date, and billing information;
- information you share with us such as questions, comments, suggestions;
- the types of information we share with you such as mailings sent to you, invitations to events, etc.

How Information is Used. Positive Tomorrows uses your information to understand your needs and provide you with better service. Specifically, we use your information to help you complete a transaction, communicate back to you, and update you on our mission. We use comments you offer to improve our operations and to provide you with information you've requested. We take seriously each recommendation as to how we might improve communication.

Credit Card Numbers. Credit card numbers are used only for processing a particular donation or payment. They are not retained and are not accessible by staff beyond that initial use. If you want to make a subsequent gift on a charge card, you will need to supply the card number each time.

Sharing of Personal Information. Positive Tomorrows will not sell, rent, or lease your personal information to other organizations. We assure you that the identity of all our donors will be kept confidential, except for publication of our donor list in our annual report and other donor recognition methods. Your name will be kept anonymous if you make that request in writing at any time.

Removing Your Name From Our Mailing List. It is our desire to not send unwanted mail to our donors. Please contact us if you wish to be removed from our mailing list.

Reviewing Your Information. You may review your information on file with us and request corrections. To do so, please contact us.

Contacting Us. If you have comments or questions about our donor privacy policy, please send us an email at info@positivetomorrows.org, write us at P.O. Box 61190, Oklahoma City OK 73146 or call us at (405) 556-5082.